

**THE MINUTES OF THE ANNUAL GENERAL MEETING OF THE HANTS. & DORSET AMATEUR ROWING ASSOCIATION, HELD AT THE BTC ROWING CLUB, SOUTHAMPTON, ON SATURDAY, 9th MARCH, 2013 at 10.30am.**

Prior to the start of the meeting there was a one minutes silence held in respect to Lymington's Chris Everleigh who had passed away recently.

There were 27 delegates in attendance when the Chairman, John Purkess opened the meeting at 10.35am. The only Club not represented was Worthing. Apologies were received from – Jane Bailey, Shanklin Regatta Secretary; Sue and Andy Sothcott from Poole; Alan Noice and Brent Hartland, Southampton, Brian Gowman, Westover; Kevin Ayles, Vice President and Ken Fraser, Vice President. An E Mail had been received from Beryl Fraser explaining that Ken was very poorly with terminal Cancer and was being looked after at home and that he sends his regards to all his Rowing Mates. The Association Secretary was instructed to send him the Associations best wishes.

The minutes of the last AGM had been circulated with the agenda and were not read at the meeting which agreed to accept these as a true record on a proposal from R. Sivier, seconded J.Bailey.

The following matters arising from the Autumn Delegates meeting were noted -

- 1) The Accounts of the 2011 South Coast Championship Regatta were now available and had been circulated with Agenda for the AGM and were an item on Agenda – for approval.
- 2) The Association Secretary had written to the South Coast Council as directed making a number of points that had been discussed at Council and would be reported on under that item on the Agenda.
- 3) The Associations views on the Coastal events at the GB National Championships have been sent to the National Championships Committee – but no response received.
- 4) Regarding the proposals from the Hants & Dorset ARA “Rules” and “Competitions” Sub Committees – the Revised constitution - is an Agenda item and South Coast Championship J16 events – would a priority item for competitions sub-committee.

The Secretary's Report on the 2012 Season had been circulated in advance of the meeting (*see appendix 1*) and was accepted by the meeting following a proposal from A. Parsons, seconded by M. Viner – with K. Warland commentating on how well the Association had done at the South Coast Rowing Championships.. Association Secretary also reported on the activates and correspondence undertaken on behalf of the Association since the Autumn delegates meeting which included preparation of information on the 2012 season for the British Rowing Almanac and South Coast Rowing handbook; arranging the Racing Officials Meeting in January and the Water Safety Meeting in February; Association Bulletins plus various correspondence with a range of related organizations including local authorities, the South Coast Council, CARA and WEARA and British Rowing. The Association secretary reported that four of the eight fines imposed for Late Scratching were the subject of appeals - and were reviewed by the Associations Executive Officers at the delegates meeting and all ten were upheld with the fine refunded. On behalf of the Association the Association Secretary recorded that he had attended, on a regular basis the Wessex Regional Rowing Council Meetings and have attended two British Rowing Water Safety Meetings in his capacity as Water Safety Advisor to the Wessex Region and as a member of the Hants & Dorset Safety Commission. The Hants & Dorset ARA web site - [hdara.co.uk](http://hdara.co.uk) - has undergone a major overhaul and some enhancements including an updated face book page and twitter feed for updates. It was noted that the Secretary had ample stock of H&D Stationary and Championship Medals and that the Treasurer had at least four more years of Coxswains caps.

The meeting then considered the Treasurers report and adopted the balance sheet (*See appendix 2 & 3*) which included the accounts from Swanage Regatta - on a proposal from D. Woodford, seconded by M. Green. It was noted that a further quantity of South Coast Championship medals would need to be purchased before we host the next event in 2014. The Treasurer was also asked to show the buildup of the South Coast Levy as a separate “ring fenced” entry in the accounts in future to make this more obvious when viewing the accounts. With regards to Swanage Regatta – it was recalled that at the Autumn Delegates Meeting P. Staddon was asked to investigate the cost of purchasing a set of buoys, ropes and weight for the Regatta, which could be stored locally – and could also be used for the South Coast Championships Regatta at Swanage in 2014. Pete had received a quote for £264 for the buoys – and it was agreed that he could spend up to a maximum of £350 to secure these and suitable weights and ropes – on a proposal from A. Stewart, seconded by A. Wigmore.

The meeting then elected the Association Officers for 2013 as follows –

President – Ian Hutchings of Coalporters was re-elected for a second term on a proposal from J. Purkess, seconded by A. Parsons.

Chairman – John Purkess was re-elected on a proposal from B. Siver, seconded by A. Stewart. It was noted that this would be John's 5th and final year in this office.

Hon. Treasurer – Keith Warland was re-elected on a proposal from J. Bailey, seconded by A. Wigmore.  
Hon. Secretary – Steve Bull was re-elected on a proposal from J. Watling, seconded by A. Stewart – and the meeting agreed that his honorarium should remain unchanged at £500 – on a proposal from M. Green, seconded by M. Bradbeer.  
Hon. Auditor – Pete Staddon, was re-elected on a proposal from M. Bradbeer, seconded by D. Woodford.

The meeting then re-elected J. Bryant, K. Ayles, B. Gowman, J. Purkess, John Adams, K. Fraser and S. Sothcott as Vice Presidents of the Association on a proposal from P. Glover, seconded by A. Wigmore - with no additions – and it was noted that the following Life Vice Presidents - B. Hartland, E. Shergold, S. Moody, M. Green, P. Glover, P. Trist, K. Warland, S. Bull, L. Foad, J. Bailey, D. Woodford, R. Siver, M. Viner and A. Wigmore – retained their positions with no additions.

The Hants & Dorset ARA South Coast handbook was briefly discussed and it was confirmed that this would be in the same format as 2012/2013 – and it was believed that the current cost would be maintained. The handbook was only waiting for the information from the AGM. Publication was expected at the end of April/early May. The delay in responding to requests for information by some clubs was frustrating and CARA had expressed an interest in being included in 2014 but the meeting preferred to continue with the current single Association format and any inclusion of CARA would be resisted. The meeting agreed, on a proposal from A. Parsons, seconded by P. Allsopp that the Club contribution should remain unchanged at £46.

The South Coast levy on entry fees [currently £1 per seat] was reviewed by the meeting and it was agreed that this should remain the same on a proposal from G. Joyce, seconded by P. Jacobs.

The rates of subscription, regatta permit fees and entry fees for the year [currently: Subscriptions - £2.50 per registered member/minimum £106; Regatta permit - £20; Entry fees - £4.00 per seat + £1.00 South Coast levy] were then considered by the meeting and it was agreed by the meeting on a proposal from D. Wyatt, seconded by G. Joyce that all these rates should remain unchanged.

The Regatta dates for 2013 were confirmed as follows -

H&D CHAMPIONSHIP REGATTA'S IN CAPITALS. *Junior Events in Italics.*

Sunday, 10 <sup>th</sup> March	Southampton Eight and Small Boats HERR.
Sunday, 17 <sup>th</sup> March	Christchurch Head of the Stour.
Sat. 13 <sup>th</sup> April	Southampton Coastal Fours HERR. TBC.
Saturday, 4 <sup>th</sup> May.	BOURNEMOUTH REGATTA.
Saturday, 11 <sup>th</sup> May.	RYDE REGATTA.
Sunday, 12 <sup>th</sup> May.	SHANKLIN REGATTA.
Saturday, 18 <sup>th</sup> May.	ITCHEN REGATTA.
Saturday, 25 <sup>th</sup> May.	WOOLSTON REGATTA.
Saturday, 1 <sup>st</sup> June.	LYMINGTON/MILFORD REGATTA.
Saturday, 8 <sup>th</sup> June.	CHRISTCHURCH REGATTA.
Saturday, 15 <sup>th</sup> June.	COALPORTERS REGATTA.
Saturday, 22 <sup>nd</sup> June.	NEWPORT REGATTA (Fours).
Sunday, 23 <sup>rd</sup> June.	NEWPORT REGATTA (Juniors and Small Boats).
Saturday, 29 <sup>th</sup> June.	SWANAGE REGATTA. TBC.
Saturday, 13 <sup>th</sup> July.	SOUTHSEA REGATTA.
Saturday, 10 <sup>th</sup> August.	POOLE REGATTA.
Saturday, 24 <sup>th</sup> August	BTC REGATTA.
Sunday, 25 <sup>th</sup> August.	Hants & Dorset Championship and South Coast Selection row-offs.
Saturday, 14 <sup>th</sup> September.	South Coast Championships Regatta, Deal

Dates still to be advised: *Itchen Junior Sprint Regatta.*

A suitable date for the Wessex Junior Regatta at Bryanston School was discussed with Graham Elliott advising that it would have to be a Sunday in June – but not the 2<sup>nd</sup>. The 23<sup>rd</sup> June was not available as this was Newport's Small Boat and Junior Regatta – leaving the 9<sup>th</sup>, 16<sup>th</sup> or 30<sup>th</sup> – with the meeting recommending the 9<sup>th</sup>, after Christchurch, as the most appropriate which the Association Secretary would advise Bryanston.

Ryde Regatta made a statement regarding the entry policy for their Regatta in light of the likely increase in Novice Fours entries – as follows - *Ref. Ryde - You will be aware that the tidal conditions and sandbank at Ryde restrict the Regatta to around four and a half hours – about 22 events – and that we impose entry restrictions on small boat events as a result. In the past few years this has allowed us to accommodate heats in just one event – usually the Men's Novice Fours. Following an increase in new members at most clubs there is a possibility of a significantly higher than usual entry in both the Men's & Ladies Novice Fours events which may require heats in both these events. This can probably only be accommodated by dropping some of the small boat events. Therefore, with the Associations approval, if Heats are required in both the Men's and Ladies Novice Fours event we will drop some of the small boats events – starting, subject to entries received, with the Double sculls and the Men's and Ladies pairs events. The policy will be to advertise all the usual events and refund the*

*entries where any event is not staged due to the need to allow heats in the four events. Clubs will be advised – by E Mail - of any cancelled events within three days of the Regatta entries closing with written confirmation and refund of entry fees within a week – and a week before the regatta takes place – which was accepted by the meeting.*

The meeting agreed that Swanage Regatta, expected to be on the 29<sup>th</sup> June, but yet to be formally confirmed, would be organised as in previous years with a committee and support drawn from all Association Clubs – to be coordinated, primarily by E Mail, by the Association Secretary. It appeared that most of the Clubs and individuals usually involved were prepared to be involved once again.

Denny Woodford then Reported on the South Coast Council AGM – a report that had been circulated with the Agenda for the meeting (see attached – Appendix 4).

There was then a brief discussion on the minor rule changes introduced by the South Coast Council which included the re-instatement of recommendation “E” which had been mistakenly dropped and the imposition of a £100 fine per official on any Association that failed to provide the appropriate number of Officials in line with South Coast Council Rules.

Following a recommendation from the Umpires Sub Committee the meeting then agreed that the Hants & Dorset ARA Racing Officials for the 2013 South Coast Championships at Deal would be as follows -

Championship Umpire	John Adams.
Open Umpire	Carol Wall
Starter	Denny Woodford
Judge	Pete Staddon
Reserves.	Martin Bradbeer, Mark Viner, Keith Warland and Steve Bull.
Boat Inspections.	Steve Bull

All had agreed to officiate in the Championship and Junior Regatta.

The meeting then re-elected the delegates to the South Coast Council - Bob Sivier, Denis Woodford and Andy Sothcott on a proposal from A. Stewart, seconded by J. Bailey. It was noted that - Brent Hartland, Ted Shergold and Keith Warland remain Life members of the South Coast Council.

The audited accounts for the 2011 South Coast Championship Regatta had been circulated in advance of the meeting (see attached – Appendix 5) and were adopted by the meeting on a proposal from P. Jacobs, seconded by D. Wyatt.

A brief report verbal report on the preparations for and organization of the 2014 South Coast Rowing Championships at Swanage followed from Pete Staddon in the absence of Chairman Kevin Ayles and copies of the presentation made to the South Coast Council at their AGM in January were available. There was some debate about the probable J16 Championship events that are scheduled for 2014 – and the H&D South Coast delegates were asked to seek clarification on what was required from Council at the next meeting. The major concern was boat availability to allow J14 & J16 Coxed Quads and the possibility of substituting J16 sweep, where more boats would be available was discussed.

It was also noted that the Hants & Dorset ARA had enough South Coast Championship medals for the 2014 event but would then require more which Council delegates were asked to bring-up in council.

The meeting then received reports from Sub Committees –

- i) Rules Sub Committee – the revised constitution had been distributed with the agenda for the meeting and circulated on a number of occasions for discussion (E Mailed out and distributed at Race Officials meeting). Some feedback had been received most focused on the position of Vice President and Life Vice Presidents where there was clearly still some concerns and this generated a great deal of debate at the meeting
- ii) Competition sub-committee – a paper summarizing the recommendations received following face-to-face meetings with Clubs had been circulated with the agenda (see attached. Appendix 6). This would form the basis of future discussions at the competitions sub-committee meetings. The sub-committee was asked to look at the inclusion of Junior (by age) Championships events at the South Coast Rowing Championships and the impact this would have on Hants & Dorset ARA competitions and to regard this as a priority.

Amendments and additions to Association Rules were then discussed.

There was a lengthy debate about the amended constitution – much of this, as already stated focusing on the position of Vice President and Life Vice President – but eventually the meeting agreed to accept the amended constitution as proposed because they were reluctant to lose the other amendments that would clarify and streamline the Associations organization – and on the basis that the rules relating to Vice Presidents and Life Vice Presidents could be reviewed and amended if

necessary at a later General meeting. The revised constitution was passed by the required two-thirds majority following a proposal from J. Watling, seconded by G. Joyce representing the rules sub-committee.

A copy of the revised constitution as agreed with amendments in *italics* is attached to these minutes as Appendix 7.

Regatta Rule B. -Status of Classification of Oarsman/Woman states that the Association will decide annually at its AGM if a single Novice win or two wins will be required before promotion to Junior status. After a brief debate and on a proposal from P. Jacobs, seconded by J. Adams and amended by J. Bailey the meeting agreed, by the required two-thirds majority that for 2013 in Men's and Ladies Novice Fours events only one win would be required before immediate promotion to Coastal Junior status – however it would remain two wins required before promotion in Men's and Ladies Novice Single scull events.

Following a recommendation from the Race Officials MEETING an amendment to clarify the Rule of Boat Racing – number (13) – was proposed by S. Bull, seconded by A. Parsons and was passed by the required two-thirds majority and now reads as follows (*amendment in italics*) -

13. - If the umpire has disqualified a crew or is otherwise dissatisfied with the proper conduct of a race he shall hoist a red flag *at the end of the race* in which case the judges shall make no announcement of the result until the decision of the umpires has been notified to them. *An umpire will only hoist a red flag during the race if he wishes to stop the race.*

Following a further recommendation for the Umpires Sub Committee election of the following racing officials for the 2013 season was agreed -

FULL OFFICIALS. John Adams, John Bailey, Steve Bull, Pat Glover, Brian Gowman, Carole Wall, Ian Hutchings, John Purkess, Pete Staddon, Mark Viner, Keith Warland, Alan Wigmore, Denis Woodford, Martin Bradbeer, Andy Sothcott, Alan Stewart, Andy Parsons, Pete Diffey (17). It was noted that Les Foad was not available to officiate in the 2013 season.

ASSISTANT OFFICIALS. Existing - Simon Clements, Trev Gay, Sharon Ayles; New - Karen Fancett (Itchen), Pete Lock (Lymington), Penny Glazzard (Coalporters), Dave Lathem, (Newport) – a returning full official, Steve Maxwell (BTC) and Dave Wyatt (BTC). It was noted that Bob Springbett had withdrawn – but that, with the newly elected Assistant Officials bringing the total to nine this was very encouraging. It was further noted that Southsea still had no Race Officials and that Bournemouth and Newport only had one each.

A summary of the Race Officials Meeting of 26/1/13 (postponed from 19/1/13 because of the snow) had been circulated in advance (see attached, Appendix - 8) and was accepted by the meeting – including all the recommendations made that included the £25 contribution to Race Officials BR membership for insurance purposes and the fine of £100 per official for failing to have at least two full or assistant race officials making themselves available for at least three events..

A recommendation from the Umpires committee that South Coast Council Delegate should receive expenses for their meeting in the other two Association areas, especially when it involved an overnight stay was endorsed by the meeting.

The Umpires Commission/Committee consisting of - Chairman – Andy Parsons, Commission Members - John Purkess, John Bailey, Martin Bradbeer, Keith Warland, and Alan Wigmore was re-elected en-block on a proposal from P. Staddon, seconded by M. Green.

Colin Eales, Chairman of the Wessex Regional Rowing Council then gave a report on its activities which included comment on Di Ellis, CBE, Chairman of British Rowing retirement; the appointment of Kate Burt as the new BR CEO (allegedly at a salary of £150,000 – a figure met with incredulity by the meeting) – she was supposed to attend the March Wessex meeting but had now advised that she was unable to do so but might attend the July meeting; the agreed BR/Sport England plan (all about participation) – with the changes driver by Sport England, It was noted that there were now over 1000 BR Members in the Wessex Region – but that CARA clubs only contributed 88. The meeting also briefly discussed the relationship between BR and the H&D ARA – which was once again somewhat strained due to the perceived lack of support from BR and preference given to Gig and other forms of Coastal/Off shore rowing with special membership arrangements.

The meeting then considered and agreed a proposal from Steve Bull, seconded by Bob Siver that the Hants & Dorset should continue to make a donation of £250 to the Wessex Regional Rowing Council – but that in light of the constitutional amendments that created a split region – Wessex West and Wessex East – the contribution was exclusively for the use of Wessex West.

The report from the Safety Committee and the Associations Safety Meeting of 2/2/13 which had been circulated in advance of the meeting was then considered (see attached – Appendix – 9) and all the recommendations adopted including the appointment of the Safety Committee for 2013 – which was - Chairman – Mark Viner. Committee Members – Steve Bull, Gary Joyce, Trevor Gay, Gary Walters, Peter Lamb.

The Prize Presentation arrangements for 2013 were discussed and the 2012 balance sheet adopted on a proposal from J. Bailey, seconded by P. Staddon, a copy of having been handed out at the meeting (see attached – appendix XX) and thanks expressed to Amanda Hames for organizing the event. However Amanda had since stood down from organizing this

event and with no one stepping forward to take over the role the Executive Officers would have to manage the situation in the short term. The understanding was that the date envisaged for the 2013 event was Saturday, 9<sup>th</sup> November at the Novotel, in Southampton once again. John Purkess agreed to check that the Novotel was booked and to speak to Amanda to get hold of the organization file.

Among the items briefly discussed under any other business was – a new supplier of Life Jackets, sea safe based on the Isle of Wight,; a new adaptive rower at Westover and thoughts on any events she may be able to compete in; thanks from Lymington Rowing Club with regards to the support received after the tragic loss of two of their members – and the appointment of Robyn Chambers as team manager for the Wessex Junior Inter-regional team.

There being no other business the meeting finished at 3.30pm with thanks to BTC for hosting the meeting and providing lunches. It was agreed that the Association Officers would set a date for the Autumn Delegates meeting once the Southampton F. C. Fixture lists were known.

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J. Purkess.  
Association Chairman.

*Minutes taken and written by Stephen C. Bull, Association Secretary. March, 2013.*

Attached and forming an integral part of these minutes.

Appendix 1. Secretary's Report on the 2012 Season.

Appendix 2. Treasurers Report and balance sheet.

Appendix 3. Swanage Regatta Accounts.

Appendix 4. Report on South Coast Council AGM.

Appendix 5. The accounts for the 2011 South Coast Championship Regatta.

Appendix 6. Competition sub-committee – a paper summarizing the recommendations

Appendix 7. Revised Association Constitution

Appendix 8. A report on the Race Officials Meeting of 26/1/13

Appendix 9. Report from the Safety Committee and the Associations Safety Meeting of 2/2/13

Appendix 1. Secretary's Report on the 2012 Season.

#### **The Association Secretary's Report on the 2012 Season.**

Conditions were difficult at the majority of Hants & Dorset Championship Regatta's in the 2012 season, with two regattas correctly cancelled the day before they were scheduled to take place and challenging conditions experienced at several others. Both the postponed Regatta's were re-scheduled and Poole Regatta was duly completed but Lymington suffered the misfortune of another rough day and were only able to complete 6 events. Five of the thirteen Championship Regattas had entries, less late entries but excluding scratching's, of more than one hundred crews and scullers and two more exceeded this figure once late entries were taken into account. Southsea, where the two Coastal Associations meet had the largest entry, at 180, as it always has, while Swanage, with 138 entries, had the most from a single Association Regatta.

The outcome Men's Senior Fours Championship was in doubt right up to the last regatta with two clubs in contention – Ryde and Itchen. Ryde were the early front runners but faced a strong challenge from Itchen who closed to within one point before Ryde triumphed at the last regatta of the season, taking the points haul to seven against Itchen's five. These two clubs went on to represent the Association at the South Coast Championships Regatta at Bideford where Ryde proved to be worthy Association Champions as they claimed the South Coast title as well, with Itchen finishing in 3<sup>rd</sup> place after a poor start.

Ryde were the front runners again for the Men's Junior Senior Fours Championships winning the first five Regattas' of the season before Southampton secured their only win. The challenge was then taken up by Coalporters who went on to win four events with Ryde claiming another two points to secure the Championship. Ryde and Coalporters duly represented the Association at the South Coast Championship Regatta where they finished first and second in the closest race of the day – the winning margin for the Ryde crew being just one foot.

In the Men's Coastal Junior Fours Coalporters proved to be the dominant Club taking the Association Championship with eight wins with BTC winning the other four points available. So it was these two Clubs who represented the Association at the Championships with Coalporters winning to complete the Association's dominance of the Men's fours events and BTC in finishing in 3<sup>rd</sup> place.

The Men's Novice Fours Association Championship proved to be a very competitive competition with a high standard maintained throughout the season. Five Clubs – Poole, Christchurch, Lymington, BTC and Southampton – with two wins each share the Championship - with Newport and a composite crew each winning one event.

In the Ladies Fours Championships Lymington dominated the Senior event with eight wins – with the only real challenge coming from Southampton who claimed the other three points. These two represented the Association at the South Coast Championships but although both in the hunt to the end they just missed out Lymington finishing 2<sup>nd</sup> and Southampton 3<sup>rd</sup>.

The Ladies Coastal Junior Championships saw a much closer competition with Christchurch the early front runners eventually finishing the season with five points to claim the Championship title in spite of strong challenges from Southampton with two wins and Newport with four. Christchurch and Newport, represented the Association at the South Coast Championships – the first time Newport had ever been selected. Christchurch finished 2<sup>nd</sup> and Newport 4<sup>th</sup>.

The Association Championship for Novice Ladies Fours was another hard fought and very competitive competition with Christchurch and Poole emerging as joint Champions with three points each – with Newport and Southampton winning two and Coalporters and Southsea one each.

The Veteran Fours Championship was finally decided at the last Regatta of the season when Ryde achieved their sixth win to secure the Association Championship over Coalporters who finished the season with five wins. Unfortunately Ryde were unable to represent the Association BTC stepping up to take their place in the South Coast Championship Regatta where they finished 3<sup>rd</sup> with Coalporters winning to make-up for their disappointment in just missing out on the Association Championship.

In the Coxless Pairs events the Men's Senior Championship went to Lymington once again with seven points with Itchen as runners-up with three and Westover with one. Seven points was also the total achieved by Ryde who won the Men's Coastal Junior Pairs Championship, with Coalporters winning twice and Westover with one win in this in this event as well. The Ladies Senior Pairs Championship was a much closer affair with Southampton's six points narrowly defeating Itchen who finished the season with five wins.

In the Single Sculls Mark Wardell of Itchen won his first Senior Title with seven points won against two from Schreiber, now of Westover with two and Lock of Lymington winning once. The Men's Coastal Junior Sculls was another close contest with Richard Hume of BTC, with five wins, just edging out Fryer of Lymington who had four – and there was a single win for Grattage of Shanklin. The Men's Novice Sculls – a Club Championship – was won by Coalporters with five wins from four different scullers. Itchen had two wins at this level during the season and Christchurch, BTC and Shanklin one win each. The Ladies Senior Sculls was dominated by Itchen who won all nine available points – with six to Jess Bull who was duly crowned the champions and four to Kirsty McGregor-Ritchie. However in the Ladies Junior Sculls BTC's Sophie Maxwell romped home winning five of the six events staged with Clark of Coalporters winning the other event. With only two points awarded in the Ladies Novice Sculls no championship was awarded.

The R. S. O. "Hank Carr" Memorial Trophy awarded to the Club winning the most Championship points in the season was won by Itchen Imperial with thirty-three points, Ryde were runners-up with twenty-eight points and Coalporters 3<sup>rd</sup> with twenty-three.

Our success at the South Coast Rowing Championships led to the Association winning the Eric & Eileen Memorial Challenge Cup for best Association in the Championship events which will be held on the Association's behalf by Coalporters Rowing Club as the biggest contributors and Lymington receive the R.S.O. Carr Trophy as the most successful Club in all events on the day.

The Coxswain of the Year, decided by the Associations Racing Officials, went to Max Hishon, of Lymington ARC with Jenny Beckett of Poole was runner-up.

The Association introduced a new Safety award in 2012 – to hi-light and encourage boat safety – with a Trophy presented to Clubs that had “no faults found” during Association Safety Committee Boat Inspections at events during the season – with Itchen Imperial and Ryde receiving the award for the 2012 season.

Finally the Evening Echo Trophy, presented in memory of Arthur Chatfield to an individual who has made an outstanding contribution to Hants & Dorset ARA and Coastal Rowing, was awarded to Pete Staddon, of Christchurch Rowing Club.

*Total registrations for 2012 were 627, compared to 727 in 2011 a decrease of 100 or 14%. We can expect this trend to be reversed in 2013 following the “Olympic” effect. The figure breaks down as follows – 539 at first registration with 88 added during the season. 402 of these were male, 235 female. See the full breakdown, by status attached.*

Coalporters are the largest Club by registration, followed by Christchurch and then Southampton.

In spite of the difficult conditions at many of this year’s Regatta’s the Association had a successful season and once again proved to be the dominant South Coast Rowing Association. However, as always, many challenges remain – including coping with the already impacting “Olympic effect” as we all try to meet the additional demands placed on us – with the limited volunteers available to support this. Further challenges we face are reaching an understanding of our place in the sport with British Rowing and the threat posed to our traditional style of Coastal Rowing by the growth in numbers and influence of FISA Coastal Rowing, Pilot Gigs, Water Sports Centres and Youth Organization which British Rowing are actively pursuing to help meet the participation target sets by UK Sport and others – arguably at the expense of those Clubs and Organizations who have historic links with the Sport’s National Governing Body and have supported it in many ways, including financially, over many years.

Stephen C. Bull,  
Association Secretary.  
November, 2012.

Appendix 2. Treasurers Report and balance sheet.


<u>ASSETS</u>		£	<u>DEBTORS</u>	£
CHAMPIONSHIP TROPHIES		43556	BOURNEMOUTH	
SOUTH COAST MEDALS	64	320	UNIVERSITY	
UMPIRES KIT		130.11	SEASON 2003-4	106
COXSWAINS CAPS	9	315		
REGISTRATION CARDS		99.64		
POINTS CLAIM CARDS		188.94		
BLANK CARDS		35.72		
RULE BOOKS		18		
CHAMPIONSHIP MEDALS		1180.26		
MEDAL RIBBINS		3.2		
PAST PRESIDENT MEDALS		169.75		
TIES		97.5		
<u>TOTAL</u>		46114.12		

**HANTS & DORSET AMATEUR ROWING ASSOCIATION  
ACCOUNTS FOR 2012**

<u>INCOME</u>		<u>EXPENDITURE</u>		
£	£		£	
<b><u>AFFILIATION FEES</u></b>		<b><u>SOUTH COAST LEVY</u></b>	<b><u>SECRETARY</u></b>	
BTC	140	264	POSTAGE	305.37
CHRISTCHURCH	267.5	236	STATIONARY	120.36
COALPORTERS	190	297	SAFETY	100.72
LYMINGTON	160	248	S.C.C. MAP	17.99
NEWPORT	106	160	PHOTOS	24
POOLE	175	236	WEBSITE	72.77
RYDE	127.5	296	TIDESERVICE	10
SHANKLIN	106	256	<b><u>TOTAL</u></b>	<b>651.21</b>
SOUTHAMPTON	222.5		<b><u>SEC HON</u></b>	<b>500</b>
SOUTHSEA	112.5	220	<b><u>DONATION</u></b>	
WESTOVER	157.5	261	WESSEX	250
ITCHEN IMPERIAL	130	304		
WORTHING			<b><u>SOUTH COAST</u></b>	
<b><u>TOTAL</u></b>	<b>1894.5</b>		LEVY ENTRIES	
SWANGE		397	& INSURANCE	370
WOOLSTON		306		
<b><u>TOTAL S. C. LEVY</u></b>	<b>3483</b>	<b>3483</b>	<b><u>MEDAL</u></b>	
REGATTA PERMITS	300		<b><u>ENGRAVING</u></b>	
FINES	250		RYDE	250
INTEREST	7.56		<b><u>CUP REPAIRS</u></b>	<b>130</b>
ARREARS	25		<b><u>MEGAPHONE</u></b>	<b>83.93</b>
CUP REPAIRS	110		<b><u>FLOWERS</u></b>	<b>30</b>
UMPIRES KIT	20		<b><u>LYMINGTON</u></b>	
LOUD HAILERS	40		SOUTH COAST	25
DINNER DANCE			<b><u>SKOOLKIT</u></b>	
2011 & 2012 PROFIT	835.73		UMPIRES KIT	85.44
PAID H&D			COXSWAIN CAPS	420
FINE (LYMINGTON)			<b><u>ARA OFFICIALS</u></b>	<b>250</b>
SOUTH COAST	25		<b><u>HANDBOOK</u></b>	
			A.J.JEWELL	769
<b><u>SWANAGE</u></b>			<b><u>TOTAL</u></b>	<b>3814.58</b>
<b><u>REGATTA</u></b>				
PROFIT	845			
<b><u>TOTAL</u></b>	<b>7835.79</b>			
BANK ACCOUNT C/A 31.12.11	4332.42	BANK ACCOUNT C/A 31.12.12	4814.28	
SAVINGS ACCOUNT "	14027.58	SAVINGS ACCOUNT "	17518.14	
CASH IN HAND "	-21.99	CASH IN HAND "	26.8	
EXCESS INCOME "	4021.21	<b><u>TOTAL</u></b>	<b>22359.22</b>	
<b><u>TOTAL</u></b>	<b>22359.22</b>			

CERTIFIED THAT THE ABOVE ACCOUNTS HAVE BEEN PREPARED FROM BOOKS RECORDS INFORMATION & EXPLANATIONS I HAVE RECEIVED

AUDITOR  
DATE

  
3/3/13



**SOUTH COAST SEAT LEVY**

	<b><u>INCOME</u></b>		<b><u>EXPENDITURE</u></b>
	£		£
<b><u>YEAR</u></b>			
2004	1954.5		
2005	1661		
2006	3138		
2007	4011		
REPAID	3946.07	DORNEY	6853.5
2008	3718		
2009	3724		
2010	4001	DORNEY	1000
SPONSORSHIP	100	SPONSORSHIP	100
2011	3921	DORNEY	10402
2012	3483		
	<b><u>TOTAL</u></b>		<b><u>TOTAL</u></b>
	33657.57		18355.5
<b><u>FUNDS AVAILABLE</u></b>	15302.07		

Appendix 3. Swanage Regatta Accounts.

**SWANAGE REGATTA ACCOUNTS 2012**

	<b><u>INCOME</u></b>		<b><u>EXPENDITURE</u></b>
	£		£
ENTRIES + LATE ENTRIES		TROPHYMAN	520
PROGRAMME SALES	2147	INSURANCE	100
DONATION	50	MARSH BOATS	130
		P.A.2011	130
		P.A.2012	75
		S.C. LEVY	397
<b><u>TOTAL</u></b>	<b><u>2197</u></b>	<b><u>TOTAL</u></b>	<b><u>1352</u></b>
<b><u>PROFIT</u></b>	<b><u>845</u></b>		

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Appendix 4. Report on South Coast Council AGM.

**THE ANNUAL GENERAL MEETING OF THE HANTS. & DORSET AMATEUR ROWING ASSOCIATION WILL BE HELD AT THE BTC ROWING CLUB, SOUTHAMPTON, ON SATURDAY, 9<sup>th</sup> MARCH, 2013 at 10.30am.**

**AGENDA Item .**

11) i) South coast Council Report & Changes to the South Coast Council Rules.

brief details of the SCCR - AGM held at Christchurch 2013 start time 10.30 a.m. finish time 3 p.m.

**In Attendance**

D Woodford - BTC. B Sivier - Southampton. A Sothcott - Poole. - Hants and Dorset  
J Hutton - Herne Bay P. Challen - Bexhill. G Dawes - Bexhill. - CARA  
R Mallett - Exmouth. J. Perry - Paignton. S. Worley - Wimbleball - WEARA

[1] D Woodford completed 3 years as Chairman as per rules - J Hutton appointed as Chairman

[2] The following minutes for 2012 were approved AGM 2012 Special Meeting held at Bideford 28th April, Extraordinary Meeting at Bideford 28th April, General Regatta meeting at Bideford, Friday 7th September, Safety Briefings Sat 7th and Sunday 8th September and Post Regatta meeting Sat 7th and Sunday 8th September.

[3] **Safety Meetings** which H&D felt were inadequate were discussed - passed on to Regatta Committee.

[4] **Lymington ARA** will be refunded £25 fine imposed for missing Safety Briefing.

[5] H&D raised the question of the Exeter/Castledore composite crew which slipped through the net and rules will be enforced at future Regattas for Juniors also.

[6] WERA proposed a penalty of £25 on any Association failing to provide the required number of officials. H&D proposed £100 penalty. After long debate H&D proposal passed as a rule.

[7] **Bideford Bowl Trophy**

The letter from the Port of Bideford Regatta was circulated concerning handling of the trophy at Championship Regattas. A reply to this letter by S Bull, H&D Hon Sec was circulated also. CARA delegates were of the opinion that this reply was spot on and would not like to see the trophy withdrawn. The main complaint seemed to be that it is used as a begging bowl with coins thrown from 3-4 feet into what is now a thin inner surface causing possible denting. Ryde or any other club are not accused of this practice.

The Hon Sec will reply to this letter requesting that the bowl is not withdrawn and a sensible solution for the future in line or similar with the Regatta Chairman's proposal to put the responsibility with the winning Association. It was also agreed that each Association would instruct their respective Clubs when handling all SCCR trophies. The estimate to replace the base stem on the Bideford Bowl after repairs in 2011 is £25-30 thousand pounds. Next meeting will be 16th March 2013 at Deal.

[8] **Rule 25b** The H&D were opposed to Rule 25b for Veteran Championship entries - this was defeated and will remain in place.

[9] **Rule 62 Prizes and Pennants** WERA have interpreted the Rules incorrectly and at the request of H&D and CARA the Hon Sec will write to the organising committee to request further pennants.

[10] **Funded and International Personnel** This was a long and sometimes heated debate after which a vote was taken that providing all the requirements laid down by SCCR Rules were met as in the case of Herne Bay Seniors an entry would be accepted.

[11] **Rule 18** Boat inspections. This will stay in place but each Association can supply 3 inspectors as H&D supplied at Dorney, providing CARA and WERA are advised.

[12] **Rule 21b** CARA proposed that each Association shall supply officials for the Junior Regatta. This was passed as a tidy up of rule.

[13] **Rules 25c and 25d** CARA proposed amendments to rules 25c and 25d. **"in the current season"** This was passed.

[14] **Agenda Items for Jan AGM**

It was agreed that the closing date will be "end of second week of November" and SCCR Council - AGM will be end of Jan to allow Hon Secs time to respond after their Association's Delegates Meetings.

[15] A presentation for the 57th South Coast Championships at Deal - date 14th September 2013 by Jeremy Holmes, Chairman of Deal ARC and the Organising Committee. This was comprehensive and well received, copies of which will be available at the H&D Officials Meeting to be held on 19th January. (For reference: - Mr J Holmes: 172 Middle Road, Deal Kent. CT14 9RL. Tel: 01304 - 379807. e-mail: Jelmate@hotmail.com Mob: 0757-8646959)

[16] Presentation by H&D - K Ayles and PO Staddon for the 2014 Championships at Swanage - both WERA and CARA very pleased with venue.

[17] The venue for the 2015 South Coast Championships has been confirmed by WERA to be Wimbleball Lake, Somerset.

[18] **Return of Trophies**

It has been decided by Council that each Association will return trophies to their respective AGM March Meetings to allow SCCR delegates to collect and deliver to the hosting venue of that year, i.e. Deal 16th March.

South Coast Championship Regatta Council Funds stand at £1594.65.

**Meeting closed at 3 p.m**

Denis Woodford. H&D ARA Delegate. By E Mail. 18/1/13.

Appendix 5. The accounts for the 2011 South Coast Championship Regatta.

**Accounts for Dorney SCC 2011 - 8th March 2012.**

<b><u>Expenditure</u></b>	<b><u>Actual 2011</u></b>
Hire of Lake and Facilities	£7,402.00
Marquees & Tentage	£110.64
Toilets/ Portaloo / Caravan	£1,118.00
Communications - PA System & Radios	£218.40
Insurance - ARA Civil Liability	£100.00
- Catamarans	£147.34
Site Cleaning	£204.00
Buffet for Reception 180 @ £13 per head	£1,555.44
DJ	£250.00
Prizes, Mugs & Penants.	£2,870.68
Postage & Stationary	£233.00
Programme Printing for 1000	£1,010.00
Medical Support	£605.00
Safety Boats	£1,000.00
Umpire Cataramans - 4 World Champ Boats	£1,623.27
Umpires Food - 10 SCC & 13 H&D	£99.78
Scout Troop Donation	£500.00
Number for Competitors	£100.74
Race Timing	£760.00
Bank Charges - Cheque Cancellation	£10.00
Website Hosting	£10.34
Total	£19,928.63
<b><u>Income</u></b>	
Balance Brought Forward	£5.46
H&D Levy	£11,402.00
South Coast Levy	£38.00
Programme Sales	£171.00
Entry Fees	£2,996.00
Merchandising	£305.08
Vehicle Parking	£2,522.60
Sponsorship	£2,214.18
Club Pitches	£540.00
Website Link Sponsors	£200.00
H&D Dinner Raffle	£205.00
Interest	£0.17
Grants	
Total	£20,599.49
<b>Surplus / Deficit</b>	<b>£670.86</b>
CHEQUE NOT CASHED 100083	£10.00
" " " 100094	£28.00
BANK STATEMENT 12/10/12	£708.80

AUDITED 18/02/13  
 SIGNED *[Signature]*

**Hants and Dorset ARA  
Competitions Subcommittee**

## **SUMMARY OF RECOMMENDATIONS FEBRUARY 2013**

### **1.0 Introduction**

Following face to face feedback and questionnaires the subcommittee have identified a number of key issues with potential for change/improvement in the future. Some recommendations are clear cut and could be implemented within a year. Others would need to be developed and would take longer.

It is recognised that there is a need to consult with CARA on possible status changes, juniors development etc.

### **2.0 Short Term Recommendations**

#### **2.1 Status changes**

##### **2.1.1 Junior Senior Ladies events**

Proposed to introduce a Junior Senior status for ladies IVs to mirror the equivalent men's events. To be introduced as a Championship event.

As part of the first year's registration, ladies could opt to regress to Junior Senior if they had not won a Senior event or not won a Senior event for two years (see "regression of status" below)

##### **2.1.2 Ladies Masters events**

Proposed to introduce Ladies Masters statuses to mirror the equivalent men's events. Initially to be run as non Championship events and to be trialled for 2-3 years to establish whether status/events viable

##### **2.1.3 Rename "Veteran" events as "Masters"**

Proposed to rename Veteran events as Masters in line with British Rowing nomenclature.

##### **2.1.4 Rename Junior events as Intermediate**

Proposed to rename Junior events as intermediate to remove confusion with junior (age), events.

##### **2.1.5 Revise Masters categories**

Proposed to have two average age categories for Masters events with a minimum age of 35 and 45 in Masters average age 40 and 50 categories respectively.

##### **2.1.6 Introduce two wins and up in all statuses below Senior**

Proposed to introduce a two wins and up at the end of season for all statuses below senior similar to current arrangements for novice. Also if a novice, junior or junior senior rower wins above their status the win should only count as a win in their own status.

### 2.1.7 Regression of status

Proposed to introduce a system for voluntary regression of status for all but novice status with the following limitations:

- each individual may only regress one status once
- regression may only take place as part of the registration process at the beginning of each year – no “in year” regression to be allowed
- regression may only take place following two years without a win for the individual at the status.

## 2.2. Other Short Term Proposals

### 2.2.1 Limit Ladies' Sculls events to more sheltered venues

Proposed to limit Ladies' Sculls events to more sheltered venues to encourage participation (this would mean a reduction in the numbers of events in Ladies Sculls Championships). Potential to link to regattas running Junior (age) events (see below).

### 2.2.2 Junior (age) events

In order to accommodate introduction of 4 events into South Coast Championships in 2014 there is a need to find ways to accommodate a junior championship in events at H&D regattas. There are two alternatives:

either

Organise a number of specialist junior championship regattas by encouraging clubs to join together to run, possibly also to re-look at Tim Bull's suggestion about rotating championship events

or

Squeeze into current regattas.

Proposed to limit junior events to more sheltered venues, to encourage participation (this would mean a reduced number of junior events in the Championships)

*Other comments*

*Newport keen on running junior (age) and small boats event on Sunday after their IVs regatta.*

*Potential to organise series on junior regattas in protected locations: Itchen, Christchurch, Swanage, Poole Park, elsewhere in Southampton (higher up Itchen or Fairthorne Manor?).*

*Should avoid organising junior (age) events at exposed regattas then cancelling them during the day.*

*Potential to organise J14, J16 and J18 events 4x (J14, J16), 4+(J16, J18) 2x, 1x if regattas organised specifically for juniors.*

## 3.0 Intermediate Recommendations

### 3.1 Head Races

Proposed introduce 1-2 head races for small boats, novices and juniors (age) in October and November.

Proposed Spring Heads, mostly for IVs, to be more evenly spread (Feb, March, April) and closer liaison with Shoreham to avoid clashes

*Other comments*

*Need more venues or non-Southampton Clubs helping with organisation.*

*Would be nice to identify protected venues for junior (age) participation*

### 3.2 Regattas

Proposed to review to include a number of junior regattas in protected venues (see also Junior (age) events) and reduce number of Championship regattas as a result..

Proposed to spread regattas evenly throughout summer but consider 1-2 Saturday/Sunday regattas at geographically close venues, with overnight trailer parking provided. Organise more regattas in May.

#### *Other Comments*

*Number of regattas based on one per club generally supported but number of championship regattas thought, by some, to be too high.*

*Different views on spread of regattas throughout the summer. Some suggest more even spread throughout the year, some suggest more weekends with two regattas, some more regattas earlier in year to avoid school holidays.*

*Potentially run junior sculling events in junior regattas as means to get ladies more prepared to scull in adult races later on in rowing career.*

### 3.3 Championship Points System

Proposed - Championship to be determined as now but introduce a league table to determine most successful club.

*Divergence of view on whether to take best three results at any regatta or award of points for all entrants or finalists. Potential to seek common ground with CARA.*

Hants and Dorset  
Competitions Subcommittee

February 2013

Appendix 7. Revised Association Constitution

## **HANTS & DORSET AMATEUR ROWING ASSOCIATION. CONSTITUTION. General Rules**

### **1) TITLE.**

1.2. The name of the Association will be "The Hants & Dorset Amateur Rowing Association".

### **2) OBJECT.**

2.1. The objects of the Association shall be to promote and regulate rowing, sculling and boat racing generally within the area covered by the members of the Association, and to co-operate with other sporting associations in promoting the said activities and sporting activities generally.

### **3) AREA.**

3.1. *The Association shall consist of rowing clubs and events, primarily within Hampshire, Dorset and the Isle of Wight, willing to bind themselves to observe the constitution and rules of the Association.*

### **4) ASSOCIATION MEMBERSHIP.**

4.1 Other Clubs and *events* outside the *area* named maybe admitted under special circumstances but their membership may then be subject to special conditions and restrictions in accordance with such circumstances.

4.2. Applications by Clubs or *events* to join shall be submitted to the Honorary Secretary at least one month before the Annual General Meeting accompanied by the appropriate subscription or *event* fee (which will be returned if not elected) and a majority of two-thirds of those present and entitled to vote at such a meeting shall be required to admit to membership

### **5) CLUB CONTACTS – NOTIFICATION TO ASSOCIATION SECRETARY.**

5.1. Every Club or *event* on becoming affiliated shall send to the Honorary Secretary the name and address of its secretary or other proper officer to whom all communications shall be sent and shall promptly notify any changes and all notices sent by the Association to the name last given shall be deemed to have been properly sent whether received or not. If agreed by the Club, Event or individual, electronic Mail (Email) is an acceptable form of communication.

### **6) AFFILIATION FEES.**

6.1. Each affiliated Club or *event* shall pay to the Association an annual subscription or event permit fee at the rates fixed annually at the Annual General Meeting such payment to be made before the first counting

Championship points or the 1<sup>st</sup> June which ever shall be earlier in each year. Any Club in arrears shall lose its power to vote and shall not be eligible to compete at any *event* and any *event* in arrears shall be liable to have their permit to hold an event withdrawn.

### **7) COUNCIL**

7.1. *The management of the Association shall be invested in a Council consisting of the Executive, Life Vice Presidents, (Delete Vice Presidents) and one delegate from each affiliated Club and one delegate from each affiliated event (hereinafter called the Council).*

7.2. The *Council* shall have full power to enquire into the conduct of any Club or *event* or individual in respect of whom a complaint has been made and for that purpose may require the attendance of specific officials and other persons and the production of all books, letters and other documents. They shall full power to deal with all offending or defaulting Clubs, *events* or individuals as they may think fit including imposing fines and suspensions or withholding championship points but any motion imposing such action shall require a two-thirds majority of those present and entitled to vote.

7.3. The *Council* may make bye-laws which shall be binding on the Association until the next AGM at which they must be ratified in order to stay in force.

### **8) EXECUTIVE**

8.1. *The Executive shall consist of the officers namely the President, Chairman, Honorary Secretary and Treasurer.*

8.2. The officers elected at the AGM shall hold office until the next AGM and shall be eligible for re-election except that the President shall not serve for more than 2 years *consecutively* and the Chairman shall not serve for more than 5 years *consecutively* but may be re-elected at some future date.

8.3. Additional officers may be elected to the *Executive* at the discretion of the *Council* at an AGM to assist in the management of the Association who shall be entitled to attend all meetings and have one vote each.

8.4 Vacancies in officers arising during the year may be filled by the Executive (*DELETE Committee*) to hold office until the next AGM.

### **9) HONORARY LIFE MEMBERS AND LIFE VICE PRESIDENTS**

9.1. *The Council at the AGM can elect Honorary Life Members who shall be entitled to attend all meetings and take part in discussions but shall have no voting power unless empowered to do so under rules 7 hereof. Honorary Life Members can be removed at an AGM but do not have to be re-elected annually.*

*(DELETE The Council at the AGM can elect Vice Presidents who shall be entitled to attend all meetings and to have one vote each. Vice Presidents have to be re-elected annually) (Propose that all Association Vice Presidents are elected Life Vice Presidents).*

9.2. *The Council at the AGM can elect Life Vice Presidents (DELETE or promote Vice Presidents of the Association to the position of Life Vice President). Life Vice Presidents shall be entitled to attend all meetings and shall have one vote each. Life Vice Presidents can be removed at an AGM but do not have to be re-elected annually. A Life Vice President should be someone who has made a significant contribution to the Hants & Dorset Rowing Association or Coastal Rowing.*

### **10) ANNUAL GENERAL MEETING**

10.1 The Annual General Meeting shall be held each year as a general rule in *March* to transact the following business and *six weeks* notice in writing of the date and place and time of the meeting will be given with an agenda setting out the business to be transacted which shall include.

10.2 To approve the minutes of the last AGM and any other general meetings and to deal with any matters arising.

10.3. To receive the Annual Report and Financial Statement for the year ending 31<sup>st</sup> December last.

10.4. To elect the officers and other members of the *Executive* and Honorary Auditor.

10.5. To elect racing officials comprising umpires, starters, judges and their assistants.

10.6. *To elect (DELETE Vice Presidents) Honorary Members and Life Vice Presidents*

10.7 *To appoint Trustees to the Association as required under Rule 18 of the Association Constitution.*

10.8. To ratify *affiliated event* dates.

10.9. To agree rates of subscriptions, permit fees and entry fees for the year.

10.10. To deal with any other business authorised by the *Council* or requisitioned in accordance with these rules.

9.9. *At the AGM each Club shall be entitled to have two additional delegates and each Event one additional delegate to vote in addition to their members of the Executive and they shall nominate at the meeting their members entitled to vote. (DELETE completely)*

### **11) COUNCIL (delete DELEGATES) MEETING**

11.1. A meeting of the *Council* shall be held in the Autumn of each year to review the last *event* season and matters arising there from and to consider any matters to be referred to the AGM. Clubs and *events* wishing to have matters placed on the agenda shall notify the Honorary Secretary thereof before the 30<sup>th</sup> September and the Honorary Secretary shall give at least 3 weeks notice in writing of such meeting and agenda. Unless determined at a previous meeting the date and place shall be fixed by the Honorary Secretary.

## **12) ADDITIONAL MEETINGS**

12.1. Additional meetings of the *Council* may be called at any time by any two of the *Executive* or requisitioned in writing by three affiliated Clubs or *events* who shall deposit with the Honorary Secretary the sum of £20 or such sum as the Association shall from time to time prescribe to cover the cost of the meeting, stating the objects of the meeting and the names of those requisitioning the same and the meeting may decide whether the circumstances for calling the meeting justified the whole or part of such sum so deposited being refunded.

## **13) CONSTITUTION AND RULE AMENDMENTS**

13.1. Alterations or additions to the Associations *Constitution* may be submitted for consideration at an AGM by any affiliated Club, *event*, Executive Officer or Sub Committee of the Association.

13.2. Any proposed alterations to the *constitution* shall be submitted to the Honorary Secretary in writing by the 31st December who shall circulate them at least 6 weeks before the AGM and any Club or *event* wishing to submit amendments to the proposed alterations shall give notice in writing to the Honorary Secretary and each affiliated Club or *event* at least two weeks before the AGM. Any alterations or amendments so circulated in advance and passed at the AGM shall take immediate effect.

13.3. Any amendment to the *constitution* not so circulated in advance but passed by a two-thirds majority at an AGM shall take immediate effect and be binding on Clubs and *events* but notice thereof must be given on the agenda of the next AGM and unless ratified there by two-thirds majority shall thereupon lapse.

## **14) VOTING.**

14.1. At all meetings voting will be a show of hands of those entitled to vote and no one shall be entitled to more than one vote save the Chairman who shall have a casting vote in the event of an equality of votes. Resolutions shall be carried or lost by a simple majority save that no rules of the Association shall be repealed or altered and no new rules shall be made save by a two-thirds majority of those voting at the AGM.

14.2. At all meetings if the Chairman shall so decree or if ten members present and entitled to vote shall so request voting may be by secret ballot when voting cards shall be issued to those entitled to vote and two scrutineers shall be appointed to count the votes and the same rules as to a majority shall apply.

14.3. The Quorum at an AGM shall be 15 persons present and entitled to vote and at a *Council* meeting 11 such persons and at an Emergency Committee meeting 7 such persons.

14.4. The accidental omission to give notice of a meeting or the non-receipt of a notice of a meeting by any Officer, Club or *event* shall not invalidate any proceedings or resolutions at any meeting.

## **15) EMERGENCY COMMITTEE.**

15.1. The Officers present at a event together with one representative of each Club and *event* present shall constitute an Emergency Committee to consider all matters of dispute referred to it by the organising *event* committee, the umpires and other racing officials of the day or any three Clubs requisitioning the same by written to the senior Officer present.

15.2. Such Emergency Committee shall be empowered to withhold points from any or all Championship races where the conditions do not conform to the best interests of rowing, make decisions about postponements and row-offs and exercise disciplinary powers against any competitors or Club considered by it guilty of conduct prejudicial to the best interests of rowing.

## **16) DISCIPLINARY MEASURES.**

16.1. If it is held a disciplinary offence has been committed the Emergency Committee shall have power to reprimand a competitor or Club and/or suspend the offender from racing in future events until a meeting of the *Council* can be convened or impose a fine not exceeding £10 on a competitor or Club or refer the matter to the *Council* who may suspend or fine without limit.

16.2. Any Club aggrieved by the decision of the Emergency Committee may seek a meeting of the *Council* under rule 12 by notice to the Honorary Secretary within seven days of the Emergency Committees decision when the *Council* shall reconsider the matter as soon as possible to either ratify, reverse or amend the decision of the Emergency Committee.

## **17) FINANCE.**

17.1. The Treasurer shall be responsible for the accounts and the funds of the Association and shall cause an audited account to be published for perusal at the AGM.

17.2. No Officer shall have the power to incur expenditure or commit the Association to expenditure in excess of £100 without the consent of the Associations general meeting.

17.3. All monies received on behalf of the Association shall be paid into bankers or building societies appointed by the Association and all cheques on and directions to the bankers shall be signed by the Honorary Secretary or any other two Officers of the Association.

17.4. Priority is given to any Organising Committee for the sale clothing and memorabilia to raise funds for the South Coast Championships Regatta each time it is held under the auspices of the Hants and Dorset Amateur Rowing Association. This does not preclude Clubs or *events* raising funds at their own events.

## **18) ASSETS AND TRUSTEES.**

18.1. The Association may acquire property and may appoint not less than two or more than four Trustees in whom all property of the Association other than cash under the control of the Treasurer shall be vested.



18.2. The Trustees shall hold office until death, resignation or removal from an office by a resolution passed at the AGM.

18.3. The Trustees may deal with the property so vested in them by way of sale mortgage charge lease or otherwise as directed by the Association in general meeting.

18.4. The Trustees shall be effectually indemnified by the Association from and against any liability cost, expenses and payments whatsoever which maybe properly incurred or made by them in relation to the trusts of the property of the Association or in relation to any legal proceedings or which otherwise relate directly or indirectly to the performance of the functions of the Trustees.

### **19) LIABILITIES.**

19.1. Neither the Association nor any Officer or Committee Member thereof shall be liable to any Club, *event* or individual whether a member of the Association or not for any loss or damage or injury to any property or person occurring from whatever cause in or about the property of the Association or in about any event promoted by or held under the *Constitution* of the Association and any Club or *event* staging any event held under the name of the Association shall display a notice to this effect in any programme or in a prominent position at the event.

### **20) DISSOLUTION.**

20.1. A motion to dissolve the Association may only be made at an Annual General Meeting and to the effect a dissolution at least three quarters of the persons present and entitled to vote must vote in favour of the dissolution and if carried the property and surplus funds of the Association shall be returned to the original donors, distributed amongst the affiliated Clubs and *events* or donated to some other Association having its main objects the promotion of rowing and other sporting activities as such Annual General Meeting may decide.

### **21) SUB COMMITTEES.**

21.1 The Association may delegate any of its powers to Sub-Committees or other bodies or to individuals from amongst its members or otherwise provided the powers so delegated are specified in each case.

### **22) ASSOCIATION RULES.**

22.1. The Association Rules for boat racing and *event* rules and conditions governing the Associations Championship Trophies shall be an integral part of this *Constitution* and all amendments and additions thereto shall be made in accordance with this *Constitution*.

### **23) INTERPRETATION.**

23.1. If clarification or interpretation of any of the existing Association Rules as they stand is required then such clarification or interpretation will be made by the Executive Officers of the Association, that is the President, Chairman, Honorary Treasurer and Honorary Secretary and any three of the four Executive Officers being able to make such a decision.

### **24) WELFARE AND CHILD PROTECTION**

24.1. *The Association accepts the policy and procedures relating to Welfare and Child Protection as set out by British Rowing and requires all affiliated clubs to accept them as a condition of affiliation.*

### **25) SAFETY.**

25.1. *The Association accepts the policy and procedures relating to Safety as set out by British Rowing and the Association and requires all affiliated clubs to accept them as a condition of affiliation.*

Appendix 8. A report on the Race Officials Meeting of 26/1/13

### **SUMMARY OF THE ASSOCIATION RACING OFFICIALS MEETING held on SATURDAY, 26<sup>th</sup> JANUARY.** **Recommendations/proposals requiring discussion/approval at the AGM are in BOLD type.**

Prior to the start of the meeting those in attendance were notified of the sad loss of Race Official, Chris Eveleigh of Lyminster ARC and a one minutes silence was held.

There were fifteen full and assistant racing officials in attendance with apologies received from four others.

The Umpires Committee Chairman's – Andy Parsons - presented his report on the 2012 season and the National Umpires Committee meeting that he had attended. Among concerns discussed were the use of radios at events – and the difficulties of race officials getting these back from commentators on occasions; on-going concerns regarding Buoy Lines – although these was an improvement in 2012; the need for Race Officials to be on time and ready to go afloat and the lack of Lack of Assistant Officials.

Umpires Committee to meet to develop a proper induction process to include the criteria for assistants.

Event secretaries to be reminded to include the Assistants in their communications with officials.

The Assistants will be organised by Keith Warland or Andy Parsons.

The different approaches by different regions to the examination of Race Officials were discussed along with abuse of Officials, the numbers and age of Officials and Expenses paid.

Denny Woodford reported that the South Coast Council had imposed a new Rule that any Association failing to provide the required number of Race Officials would be fined £100 per official.

**Membership of the Umpires Committee. Recommendation to the Associations AGM that the existing committee of Andy Parsons, Chairman and John Purkess, John Bailey, Martin Bradbeer, Alan Wigmore and Keith Warland should be re-elected.**

Procedure for the examination of Full and Assistant Racing Officials - should remain unchanged with the following Officials due to take the examination this year – Steve Bull, Keith Warland, Alan Wigmore, Mark Viner, Andy Sothcott, Martin Bradbeer and Andy Parsons – the deadline for completion and submission being 2<sup>nd</sup> March.

Reporting on events by Race Officials. Existing procedure and forms should continue to be used.

The charge made on Club who failed to provide at least two Race Officials willing to officiate at a minimum of three events. Currently £100 per official – and that it should remain unchanged. The Clubs that were affected from the 2012 season and would be invoiced accordingly were – with no race officials - Southsea - £200, Newport - £200 and Westover – who have one Race Official (Brian Gowman) - £100. The meeting agreed that because of the tragic loss of Lymington's Chris Eveleigh, who had already submitted his availability for the 2013 season – Lymington should not be penalised in 2013 for only having one official available. Noted – that's CARA Umpires Commission had now imposed a similar fine on CARA Clubs – but only at the Rate of £75 – but announced that expenses would be paid to Race Officials, by the event, of £10 an event. The meeting rejected the idea of a similar rule indicating that they would prefer the current system of benefits in kind – refund of BR membership fees and subsidised Race Official Kit – which could be expanded on.

**Recommendation to the Associations AGM that our South Council delegates should receive expenses for their meetings at CARA and WEARA venues especially when it involved an overnight stay.**

**Race Officials selected to officiate at this year's South Coast Championship Regatta at Deal on the 14<sup>th</sup> September, subject to confirmation at the AGM –**

<b>Championship Umpire</b>	<b>John Adams.</b>
<b>Open Umpire</b>	<b>Carol Wall</b>
<b>Starter</b>	<b>Denny Woodford</b>
<b>Judge</b>	<b>Pete Staddon</b>
<b>Reserves.</b>	<b>Martin Bradbeer, Mark Viner, Keith Warland and Steve Bull.</b>
<b>Boat Inspections.</b>	<b>Steve Bull</b>

All had agreed to officiate in the Championship and Junior Regatta.

Method employed to select the H&D Coxswain of the Year. Should remain unchanged. (List of Coxswains recorded on the Club Registration forms to be circulated.

The proposed amendments to the constitution formulated by Rules Sub Committee and a summary of the results of the consultation with the club by the Competitions Sub Committee were circulated.

**Clarification of an existing rules that the meeting sought to clarify. Rule of Boat Racing – number (13) – amendment proposed (*amendment in italics*)**

13. - If the umpire has disqualified a crew or is otherwise dissatisfied with the proper conduct of a race he shall hoist a red flag *at the end of the race* in which case the judges shall make no announcement of the result until the decision of the umpires has been notified to them. *An umpire will only hoist a red flag during the race if he wishes to stop the race.*

**Insurance of Race Officials via British Rowing Membership. Recommendation to the AGM to keep the current subsidy, paid by the Association to each official of a full BR Recreational membership should remain the same at £25 – or whatever figure BR decided upon.**

Safety equipment provided for Racing Officials. Two of the Blue Crew saver Racing Officials Life Jackets missing.

Other matters discussed -

1. 2013 Fixtures.
2. A move to two Regattas' over a weekend had limited appeal.
3. South Coast Championship Trophies are now to be returned at the Association AGM – not at Southsea Regatta.
4. Event secretaries need to confirm invitation of race officials and should not rely solely on E mail for their communication – on all matters, not just Race Officials invitations.
5. Concern expressed at the drunken/over-hung state of a Race Official (not H&D) at the Junior event at this year's South Coast Championship Regatta.
6. First Aid cover at Regatta's.

Steve Bull, Association Secretary, February, 2013.

Appendix 9. Report from the Safety Committee and the Associations Safety Meeting of 2/2/13

**Summary of the Hants & Dorset ARA Safety Meeting which was held at Southsea R. C. on Saturday, 2nd February, 2013.**

**Recommendations/proposals requiring discussion/approval at the AGM are in BOLD type.**

Present: Clubs/Events represented - Southsea, Ryde, Shanklin, Newport, Itchen, Southampton, Lymington, Westover (Bournemouth Regatta) plus Swanage Regatta. Non-H&D affiliated Wessex Clubs/Schools and Universities were invited but only Langstone Cutters attended. Phil McCorry, RRRSA of Wessex West invited but did not attend.

BTC, Coalporters, Christchurch and Poole Clubs and Regatta's were not represented. Disappointment was expressed about those Hants & Dorset Clubs and events not represented - **it was particularly disappointing that BTC and Coalporters failed to send representatives for the 2<sup>nd</sup> years in succession.** Their lack of attendance shows a poor attitude to safety and the poor impression that gives should be one of the criteria that might lead to a re-audit of their regatta or Club.

A re-audit of the Safety procedures and facilities of Southsea Rowing Club – with no major issues found.

The Association Secretary who is also the Regions Rowing Safety adviser presented his report given to the Associations Autumn Delegates meeting and commented on the British Rowing National Rowing Safety Committee meetings he had attended. Among the subjects discussed at the meetings was - the reorganisation of British Rowing and its impact on Rowing Safety and the National Rowing Safety Committee and its terms of reference; Row Safe 2012 – and the strategy and plan for updating it; Incident Reports and procedures; Umpires Responsibilities and the Club Safety Audit and defaulters, training modules and Personal Flotation Devices.

The implications of BR Reorganization on Safety – and the impact on the National Safety Committee was outlined. Wessex has one vote on National safety Committee – but reps. from Wessex West & East can attend meetings; Wessex West & East will remain responsible for review and acceptance of own Club Audits and analysis of incident reports (although BR appear to have an issue splitting incidents!); Phil McCorry (Bexhill) is Safety Adviser for Wessex West.

Club Safety Audits/Gap Analysis - Div. 22/Wessex West Region status as – all but 1 (of 19) Wessex West Region Club audits were completed on time. Bournemouth University completed late.

The sections where four or more Wessex East Clubs had indicated still needed "to be addressed" were reviewed and analysed by the meeting.

The on Line Incident Reporting, now in its 4th year, was discussed. The biggest problem remains the non-reporting of incidents. Within the region there were 40 incidents recorded against 62 in 2011. The types of incident reported, with last year's figure in brackets, are as follows – Capsize – 15 (18); Collision – 12 (19); Swamping – 0 (13); Health – 10 (10); Equipment – 0 (2); Land – 1 (1); Criminal – 0 (0); Trailer – 0 (0); Other – 2 (0). Ryde remain the "un-safest" Clubs or the most thorough at reporting incidents – with 10 incidents recorded. Club that went through a whole season without a single safety related incident – Shanklin, Bournemouth University, Bryanston and Canford Schools and Winchester College!

A number of the incidents recorded in the region where discussed by the meeting, for trends, learning points and good practice.

BR improvements to the on-line incident reporting systems were also outlined which included improved Regional and Club analysis tools and reporting and a one-step capsized reporting facility.

Safety incidents Reported by H&D (& Wessex) Clubs in 2012 at the 2011 Hants & Dorset Events were reviewed – which gave further evidence of non-reporting. Of the 17 events awarded H&D permits Race officials reports showed – 29 safety related incidents. Of these events BR on-line incidents reports were submitted for only 12 of these.

The meeting was shown the results of the four boat inspections undertaken during the season with details of the faults found. As always – faults with heel restraints was by far the most common accounting for around 61% of faults found with lack of boat ID as the 2<sup>nd</sup> biggest fault (25%). **It was agreed to continue with the note that was added to the Club briefing document at H&D Regatta's to ask Club representatives if their boats complied with British Rowing's water safety code plus the additional rules imposed by Hants & Dorset Safety commission – and to remind Club representatives to check all heel restraints before going afloat. It was also agreed that at one or two random events a 100% heel restraint check would take place as it had for the last three years.**

Idea introduced into the 2012 season, designed to increase the process and awareness of boat safety – was the introduction of a **Safety Award** for any Club who went through the season without any faults being identified during the Safety Committee boat inspections. The award went to two Clubs – Ryde and Itchen – and **it was recommended that the award would be continued in 2013 – and may need H&D Funding.**

A **check on all Life Jackets** was also undertaken at Newport Regatta, **this was to be repeated at a 2013 event.**

**The meeting agreed that the current procedures for inspecting boats should continue with a random inspection of boats at three or four events in the coming season in addition to the 100% heel restraint check and Life Jacket check.** Club Safety advisers would be invited to shadow the inspection teams.

Last season's Regatta/Event Audits were discussed. All H&D permit granted events, except BTC, Southsea and the Head of the Stour - where no record could be found - had submitted safety audits and one – the Itchen Junior Regatta had been re-audited by the Safety Committee. **In 2013, re-audits would only be undertaken where requested or where concerns were raised or on an occasional random basis as it was felt that the race officials reporting system already hi-lighted safety concerns.**

Association owned Safety equipment was reviewed by the meeting. The status of the kits when returned at the end of the 2012 season was reported as follows - Usual “wear and tear” – Batteries, First Aid Kits, Sound Signal devices; all three Loud Hailers still functional; Catches on Waterproof bags – all ok. One Exposure Blankets – Mediwraps – appeared to have been used (missing). Around £140 has been spent bringing the kits back up to the standard expected.

**Of more concern was that two of the Blue Crew Saver Race Officials Life Jackets were not returned at the end of the season. Missing Life Jackets are marked H&D ARA, inside covers and have serial numbers – 295 85238 and 295 85225. We are not sure when they went missing – but all Clubs & event secretaries and safety advisers have been advised and asked to look for them. They have not been replaced (£240+) as we hope they will turn-up.**

**Format of the Hants & Dorset Rowing Safety Committee Recommendation that this should consist of - Mark Viner, remaining as Chairman with Steve Bull, Gary Joyce, Trevor Gay, Gary Walters and Peter Lamb as Committee members.**

The **Venue for 2014** Safety meeting – **Westover**. Would probably take place at the Hengistbury Head Outdoor Centre where Westover were currently based.

Under any other business the meeting discussed – the New BR Safe guarding & Protecting Children Policy (SPCG) that had been recently issued, an Association/Wessex Welfare “group” to be set-up and First Aid Cover at Events (Ref. Race Officials Meeting). Peter Lamb asked if anyone had a risk assessment for a disabled/adaptive oarsperson – and Steve Bull stated that there was a BR publication on adaptive rowing that he had access to which he would review and pass on anything that may be helpful.

**On the conclusion of the formal part of the meeting all those in attendance stayed to take part in the first of a series of British Rowing Water Safety online training modules – on Risk Assessment, which they completed, successfully, as a group.**

Steve Bull.  
Association Secretary.  
February, 2013.